



Dear Parents

**Quiz Evening, incorporating the F.O.P.S. PTA Annual General Meeting (AGM)**

I hereby give notice of the AGM of the Friends of Paddox School, Paddox Primary School PTA, to be held on Friday 28th February 2020. The evening will commence at 7.00pm with the FOPS PTA Annual General Meeting, followed by a quiz evening in the school hall. We anticipate that the AGM should last approximately 15 minutes.

A notice and booking form for the quiz night will be sent to parents separately. You are welcome to attend the AGM and not stay for the quiz night.

The FOPS PTA plays a vital part in the school community and all parents, as members of the PTA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children at our school.

The AGM is also an opportunity for you to elect the PTA Committee (trustees) who will represent the association throughout the forthcoming year. Nominations should be sent in advance of the AGM for existing committee members willing to stand for re-election and for anyone wishing to stand as an Officer or Ordinary Committee Member, for the first time.

If you would like any further information about what is involved in being a Committee Member, please email us on the address below.

Please return the slip below as soon as possible, or by Monday 24th February 2020 at the latest.

We look forward to seeing you on 28th February.

Regards

Kimberley Preston  
*Secretary*

---

**NOMINATION FOR OFFICER/MEMBER OF THE PTA COMMITTEE (TRUSTEE)**

Nominee ..... For position of: Chair/Vice-Chair/Secretary/Treasurer/Publicity  
Coordinator/Ordinary Committee Member [mark one]

Proposer ..... Secondar .....  
[please sign and print name] [please sign and print name]

I ..... agree to my nomination for the position of .....

Signed ..... Date .....